

East Palmyra Christian School Tuition Agreement / Contract 2018 / 2019 School Year

Legal Guardian / Parent's Name (s): _____

I / we understand that:

1. A non-refundable intent fee of \$200.00 per family is due at the time of enrollment. This fee will be credited toward my student account balance once enrolled.
2. My student(s) are not enrolled and will not be permitted to attend classes until such time as all enrollment submittals and this financial contract, including my required tuition down payment, has been received by the East Palmyra Christian School.
3. Enrollment is contingent upon approval of the EPCS School Board.
4. Any and all outstanding financial obligations from previous enrollment of my student(s) must be paid in full prior to my / our student(s) being enrolled for the 2018/2019 current school year.
5. Student educational records for transferring students will not be released until all financial obligations under this agreement have been satisfied in full.
6. The EPCS School Board reserves the right to hold report cards for any delinquent student accounts.
7. All tuition payments under this agreement are due the first of each month. A late fee of \$20.00 per month will be added to my / our unpaid student account.
8. If my student account is not current as of the 15th of the month my student(s) are subject to suspension until payment, bringing the account current has been made.
9. If I / we default on this agreement for non-payment, in addition to all past due amounts, we are responsible for and agree to pay all legal / collection fees along with any accrued fees and interest.
10. As a member of the EPCS Community I am responsible for and volunteer to clean the school facility on 5 separate occasions (2 separate occasions for Pre-K only families) during the school year. Upon completion of this volunteer commitment my student account will be credited \$60.00 per Pre-K family or \$150.00 per K-12 family. This opportunity for volunteer service and tuition discount is open to all families of enrolled students on a first come, first served basis and must be scheduled in advance through the EPCS School Office. No action is necessary for families that wish to opt out of this volunteer opportunity.
11. 2018/2019 Tuition Rates per student are as follows. (cleaning fee noted above will be added to the following tuition amounts):

a. Pre-K	\$1010.00
b. Kindergarten	\$3530.00
c. Grades 1 – 8	\$4880.00
d. Grades 9 – 12	\$6220.00
12. I / we may be eligible for the following tuition discount:
 - a. **Multi-student discount** – For siblings enrolled from the same immediate family. The multi-student discount per family is applied and is cumulative as follows.
 - i. 10% discount for 1 student when 2 students enrolled. (Discount is applied to the tuition of the 2nd oldest enrolled student)
 - ii. 50% discount for 1 student when 3 students are enrolled. (Discount is applied to the tuition of 3rd oldest enrolled student)
 - iii. 75% discount for 1 student when 4 or more students are enrolled. (Discount is applied to the tuition of the 4th oldest enrolled student)

13. Payment Options

- a. **Payment in Full with Discount**– Student Accounts that are paid in full prior to August 1st will receive a 2% discount off of the total calculated tuition.
- b. **Month Electronic Payment Option:**
 - i. 25% of total tuition is due on or before August 1, 2018.
 - ii. The remaining balance will be divided into 11 equal monthly payments.
 - iii. A 1% discount of my initial student account balance will be credited to my student account if reoccurring electronic payment arrangements have been made on or before August 1st, 2018 and confirmed by EPCS.
- c. **Month Payment Option:**
 - i. 25% of total tuition is due on or before August 1, 2018.
 - ii. The remaining account will balance divided into 11 equal monthly payments.
 - iii. Reoccurring electronic payment arrangements are not required for this payment option.

Payment Option (circle one): **In Full – Subtract 2%** **Monthly Electronic – Subtract 1%** **Monthly**

<u>To be completed by EPCS Finance Committee Only</u>		
<u>Name</u>	<u>Grade</u>	<u>Discounted Tuition</u>
Oldest Student (full tuition) - _____		\$ _____
2 nd Oldest Student (-10%) - _____		\$ _____
3 rd Oldest Student (-50%) - _____		\$ _____
4 th Oldest Student (-75%) - _____		\$ _____
Cleaning Fee: (\$60.00 pre-k family / or \$150.00 K-12 family)		\$ _____
Total Tuition (-2% or \$ _____ if paid in full)		\$ _____
Intent fee (\$200.00 per family pre-paid at time registration)		\$ _____
Down Payment Amount (25% minimum of total tuition due August 1 st)		\$ _____
Balance divided by 11 monthly payments Sept. 1 – July 1		\$ _____

- 14. This agreement is a legally binding contract and if I choose to terminate this contract, I understand that I may be subject to an early termination fee, not to exceed the remaining amount due under this contract.
- 15. EPCS is a parent run school and each family is required to volunteer a minimum of 30 hours of volunteer service during the 2018/2019 school year. Your agreement to volunteer at school events and fundraisers accounts for approximately 25% of the EPCS annual operating budget.

This Tuition Agreement is a legally binding contract between _____
 _____ and The East Palmyra Christian School.
 By signing this contract below, you are agreeing to jointly and severally fulfill all financial and volunteer obligations as listed herein.

Signed _____ Date _____
 (Legal Guardian(s) / Parent(s) Signature)